



Role Description: Independent Non-Executive Director

As members of the Board, all directors are required to:

- Set the organisation's vision, values and standards.
- Set the organisation's strategic aims, ensuring that the necessary resources are in place for the organisation to meet its objectives.
- Review management performance, whilst maintaining a healthy respect and trust in the executive and operational matters.
- Provide entrepreneurial leadership of the organisation within a framework of prudent and effective controls which enable risk to be assessed and managed.
- Constructively challenge Board decision making from both a neutral and independent perspective.
- Professionally represent and promote Sport Resolutions at external events.
- Work closely with the Chair of the Board, providing them with support, guidance and expertise, as required.

In addition to these requirements for all directors, the role of Independent Non-Executive Director has the following key elements:

Strategy	Directors should help develop proposals on strategy.
Performance	Directors should scrutinise the performance of the Chief Executive in meeting agreed goals and objectives and monitor the reporting of performance.
Risk	Directors should satisfy themselves on the integrity of financial information and feel comfortable that financial controls and systems of risk management are robust and defensible.
People	Directors have a prime role in appointing directors and in succession planning, and in the wellbeing of directors and staff.

Directors should constantly seek to establish and maintain confidence in the conduct of the organisation.

To be a successful director at Sport Resolutions, the individual should be well-informed about the organisation and the external environment in which it operates, with a strong command of issues relevant to the organisation. They should build a rapport with the executive team, particularly the Senior Management Team (SMT). Effective directors should be independent in judgement and have an enquiring mind.

Effective Directors:

- Uphold the highest ethical standards of integrity.
- Support fellow directors in their leadership of the organisation while also monitoring their conduct.
- Question intelligently, debate constructively, challenge politely and decide dispassionately.
- Listen sensitively to the views of others, inside and outside the boardroom.
- Gain the trust and respect of other directors and the staff team.
- Promote the highest standards of corporate governance and seek compliance wherever possible.

Person Specification

Essential

- Commitment to Sport Resolutions and its objectives.
- The ability to contribute to the growth and development of the organisation.
- The skill to represent and promote Sport Resolutions to external stakeholders.
- Experience in at least one of the following areas: dispute resolution, finance and accounting, human resource management, sports administration, international sport, marketing and business development, training, safeguarding, information technology, sport ethics and welfare.
- The availability to attend meetings in London and/or online, and represent Sport Resolutions at occasional events, as appropriate (*approximate total of 10 days per annum*)

Desirable

- Management and leadership skills.
- Knowledge of structures, controls and sports politics.
- Experience of organisational development.
- Experience of alternative dispute resolution.
- Previous Board level experience.
- Pre-existing relationships within the sports sector.

The Board of Directors normally meet up to four times each year. Independent Non-Executive Directors may be appointed for a maximum of two terms of four years. Directors may serve on or lead other Sport Resolutions working groups, which normally meet two or three times a year. Current Board working groups are: the Panel Appointments and Review Committee (PARC), the Audit and Risk Committee (ARC), and the Marketing and Service Development Committee (MSDC).

Time commitment

Up to 1 day a month (approximately 10 days per annum).

This is a voluntary position which is not remunerated other than for the reimbursement of travel expenses to attend Board meetings and events

Four Board meetings are held each year.

