Sport Resolutions Safeguarding Procedures

What to do if you are concerned about a child’s welfare but it does not involve the actions of a Sport Resolutions staff member or volunteer.

1. Concern identified that a young person may be being abused outside of Sport Resolutions work

2. If medical attention may be needed, take the person to hospital or call an ambulance and inform a doctor of your concerns immediately

3. Report your concerns to Sport Resolutions Designated Officer and if they are immediately available, they will contact Children’s Social Care or the Police

4. If Sport Resolutions Designated Officer is not immediately available, contact Children’s Social Care or the Police to avoid delay

5. Make a record of anything the young person has said and/or what has been observed, if possible with dates and times

6. Discuss with Children’s Social Care / the Police whether it is appropriate to discuss the matter with the person’s parents

7. If Sport Resolutions Officer is not already aware, inform them of your actions. Every effort should be made to ensure that confidentiality is maintained for all concerned. Information should be handled and disseminated on a ‘need to know basis’ only.

8. Complete a report form and send it to Children’s Social Care / Police within 48 hours. Send a copy to Sport Resolutions Designated Officer.
What to do if you are worried about the behaviour towards a young person of a Sport Resolutions staff member or volunteer

Concerns identified

Whistleblower identifies a concern

If the young person requires immediate medical attention call an ambulance and inform the doctor there is a child protection concern

Report incident / concerns to the Sport Resolutions Designated Officer who will:
  - complete the Sport Resolutions incident referral form

With urgent/serious concerns - refer immediately to Children’s Social Care / Police if Sport Resolutions Designated Officer not available

Sport Resolutions Designated Officer consults with CMG to decide on route the case should take including whether an immediate statutory services referral is required

No case to answer

Alleged minor poor practice

- Staff member or volunteers will be dealt with via disciplinary procedures
- Panel members will be dealt with according to codes of conduct and disciplinary procedures
- Board members will be dealt with through articles of association 29e

Alleged serious poor practice or possible abuse

Possible Outcomes (not an exhaustive list):
  - Sanctions as outlined below via CMG or disciplinary panel
  - Referral to another organisation
  - More significant concerns emerge
  - Complaint resolved with agreement between parties

Poor practice outcomes include:
  - Staff member or volunteers will be dealt with via disciplinary procedures

Serious poor practice / child abuse:
  - Referral to the statutory services or LADO. Sport Resolutions disciplinary action will be determined by the outcome of statutory services investigation. Information to be gathered from involved parties.

Possible Outcomes (not an exhaustive list):
  - Referral to the Sport Resolutions Complaints Policy and Process
  - No case to answer / no further action
  - Disciplinary sanctions including but not limited to: warning as to future conduct, a fine, temporary/ permanent suspension
  - Training / mentoring
  - Conditions placed on continued involvement with Sport Resolutions
  - Information shared/referred to others
  - Referral to the Independent Safeguarding Authority

Appeal
Sport Resolutions Safeguarding Officers:
Designated Officer: Richard Harry: 07901 5077 38
Deputy Safeguarding Officer: Ross Macdonald: 07702 711 815