



## NATIONAL SAFEGUARDING PANEL

<b>Position:</b>	Specialist Member
<b>Accountable to:</b>	The Chair of Sport Resolutions (contractual accountability) The President of the NSP (judicial accountability)
<b>Term of Appointment:</b>	3 Years

### Overall Responsibilities

Individuals shall be appointed to provide National Governing Body (NGB) child safeguarding tribunals, panels, reviews and investigations with specialist knowledge and experience. The aim of such appointments is to improve the quality and consistency of decision making in respect of concerns about staff or volunteer's performance, capability or conduct in working with children, young people or adults at risk.

### Specific Responsibilities

- To be available for appointment to NGB tribunals to make decisions in respect of concerns about staff or volunteer's performance, capability or conduct in working with children and/or young people; and/or
- To be available for appointment to undertake reviews or investigations arising from NGB concerns about staff or volunteer's performance, capability or conduct in respect of their work with children and/or young people; and/or
- To be available to undertake independent risk assessments of individuals' suitability to work with children, young people, and adults at risk.
- To prepare thoroughly by reading and assimilating relevant papers and reports.
- To impartially evaluate and/or gather evidence and information to assist in establishing the true facts.
- To cross examine and/or interview witnesses as required.
- To contribute to a reasoned written decision under the guidance of the chair; and/or
- To prepare written investigation/risk assessment reports.

- To contribute to the development of, and keep abreast of, best practice in safeguarding in sport.
- Principal professional practice/residence is in the United Kingdom.
- A nationally recognised professional qualification requiring expertise and skills in the safeguarding of children or adults, and/or management of offenders and risk; and/or
- A minimum of five years' experience of working in a safeguarding role.
- Recent experience of sitting on safeguarding tribunals, panels or case management groups which have powers to decide on the suitability of individuals to work with children, young people, and adults at risk; and/or
- Recent experience of undertaking investigations and of compiling reports into safeguarding concerns and complaints; and/or
- Recent experience of undertaking forensic risk assessments of individuals' suitability to work with children, young people and adults at risk.
- A basic knowledge of employment law and other relevant legislation which concerns equality, disability discrimination, human rights law, and the safeguarding of children and adults at risk.
- An understanding and appreciation of the impact which abusive or discriminatory behaviour can have on children and young people including the additional vulnerability to abuse of some young people.
- An understanding and appreciation of behaviour which is indicative of 'grooming' with the intention to abuse a child.
- An understanding and appreciation of the support required for vulnerable witnesses and those accused of unsafe practice in work with children and young people.
- Ability to work alongside other professionals including the legal profession, the police and social workers.
- Ability to assess and analyse a variety of evidence both written and in other forms.
- Knowledge of best practice in conducting disciplinary proceedings and in particular those of sports governing bodies and/or
- Knowledge of best practice in undertaking statutory investigations, including the Interviewing of adult and child witnesses and the recording of statements and/or
- Knowledge of best practice in undertaking forensic risk assessments of individuals' suitability to work with children, young people and adults with care and support needs.
- Investigators shall be in possession of a Disclosure & Barring Service (DBS) enhanced certificate.

## Application Process

All applicants will be required to provide the following documents in support of their application:

- Completion of all sections of the Sport Resolutions online application form.

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- A sport-specific CV.
- A cover letter, detailing your suitability for the role, reasons for wanting to join the panel, and how you meet the selection criteria.
- Contact details for two referees to support the application. Sport Resolutions may approach the referees for references prior to the application being submitted for consideration by the PARC. Provision of the contact details is evidence of consent of the applicant to the request for a reference being made.
- Providing sight of an enhanced DBS certificate.
- A copy of any relevant accreditation certificate.

