



# SPORT RESOLUTIONS

**Company number: 03351039**

**Summary minutes of a Meeting of the Board of Directors of Sports Dispute Resolution Panel Limited (trading as Sport Resolutions) held by way of a “hybrid” meeting hosted from 1 Paternoster Lane from 0930 on Wednesday 3 December 2025.**

## **Present:**

### In-person

Audley Sheppard KC (AS)	Independent Non-Executive Director (Chair)
Martin Gibbs (MG)	Senior Independent Non-Executive Director
Richard Harry (RH)	Chief Executive
Jacqui Traynor (JT)	Independent Non-Executive Director
Nick Hayes (NH)	Independent Non-Executive Director
Ronnie Denholm (RD)	Independent Non-Executive Director
Adrian Stockman (ASt)	Representative Non-Executive Director (BPA)
Mark Gannon (MGa)	Member Representative (UK Coaching)
Kylie Brackenridge (KB)	Head of Case Management
Ross Macdonald (RM)	Head of Business Operations
Duygu Yetkincan (DY)	Marketing and Service Development Manager

### Online

Alison Mitchell (AM)	Independent Non-Executive Director
Jack Anderson (JA)	Independent Non-Executive Director
Sarah Newton (SN)	Representative Non-Executive Director (BEAA)

### Apologies

Richard Parks (RP)	Representative Non-Executive Director (WSA)
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## **1. Chair's Remarks**

- 1.1 The Chair welcomed all to the meeting. Apologies were provided in advance from Richard Parks.
- 1.2 Board members were invited to declare any conflicts of interest arising from the agenda items. No other conflicts, in addition to those raised and carried from previous meetings, were declared.

## **2. Minutes of Previous Meetings**

- 2.1 The minutes of the Board meeting held on 17 September 2025 were considered by the directors. The minutes were approved and will be signed as an accurate record by the Chair.
- 2.2 The summary minutes of the Board meeting held on 17 September 2025 were approved and will be signed as an accurate record by the Chair. The summary minutes will be published on the company website.
- 2.3 The Board considered all matters arising.

## **STRATEGIC BUSINESS**

### **3. Strategic Business**

- 3.1 The directors were provided with an update on the Safeguarding Case Management Programme (SCMP) and Sport Integrity (SI).
- 3.2 The directors were asked to consider the options presented for increased business development and investment opportunities.

### **4. Performance Report**

- 4.1 The directors were presented with a report on activities by the Chief Executive. The performance report was taken as read.

### **5. Key Performance Indicators**

- 5.1 The directors considered the KPI Monitoring Report.

## **6. Case Management Report**

- 6.1 The directors were presented with a report on matters handled by SR from September 2025 to November 2025.
- 6.2 RH provided an update on the Sport Integrity (SI) service.

## **7. National Anti-Doping Panel (NADP) Board**

- 7.1 The directors were advised that the activities of the NADP were included within the Case Management Report.
- 7.2 The directors received the NADP case figures for the period to 30 September 2025.

## **8. National Safeguarding Panel (NSP) Board**

- 8.1 The Board was advised that the activities of the NSP were included within the Case Management Report.
- 8.2 RH provided the directors with an update on the Safeguarding Case Management Programme (SCMP).

## **9. Panel Appointments and Review Committee (PARC)**

- 9.1 JT advised that the PARC would convene in early 2026 to review applications to the Pro Bono Service received since September 2025.

## **10. Audit and Risk Committee (ARC)**

- 10.1 RD provided the directors with an update from the Audit and Risk Committee.
- 10.2 The ARC meeting minutes from 20 November 2025 were taken as read.
- 10.3 The directors considered and approved the management accounts for the period ended 30 September 2025.
- 10.4 The directors considered and approved the cash-flow forecast for the period to 31 December 2026.

- 10.5 The directors considered and approved the revised risk register.
- 10.6 RH provided the directors with an update on HR matters.
- 10.7 The directors were provided with the CVs of Hannah Brown and Sam Black, both of whom recently joined Sport Resolutions as Case Managers in the Safeguarding Team.

## 11. Marketing and Service Development Committee (MSDC)

- 11.1 MG provided the Board with an update on the activities of the Marketing and Service Development Committee.
- 11.2 The MSDC meeting minutes from 19 November 2025 were taken as read.
- 11.3 The directors received updates for the 2026 conference.

## 12. Dates for Future Meetings

- Board meeting – Wednesday 25 March 2026 from 09:30, 1 Paternoster Lane.
- Sport Resolutions Pre-Conference Dinner – Wednesday 6 May 2026 from 18:30, central London.
- Sport Resolutions Annual Conference – Thursday 7 May 2026 from 09:30, Leonardo Royal Hotel St Paul's, London.
- Board meeting – Wednesday 17 June 2026 from 09:30, 1 Paternoster Lane.
- Board meeting and 2026 AGM – Wednesday 16 September 2026 from 09:30, 1 Paternoster Lane.
- Board meeting and Christmas Lunch – Wednesday 9 December 2026 from 09:30, 1 Paternoster Lane.

RM will send diary invitations for future meetings.

### Approved on behalf of the Board:

Signed:



Audley Sheppard KC (Chair)

Date:

25<sup>th</sup> March 2026