

SPORT RESOLUTIONS

Company number: 03351039

Summary minutes of a Meeting of the Board of Directors of Sports Dispute Resolution Panel Limited (trading as Sport Resolutions) held by way of a "hybrid" meeting hosted from 1 Paternoster Lane from 0930 on Wednesday 29th June 2022.

Present:

Audley Sheppard QC (AS)	Independent Non-Executive Director (Chair)
John Palmer (JP)	Independent Non-Executive Director (Senior INED)
Richard Harry (RH)	Chief Executive
Jacqui Traynor (JT)	Independent Non-Executive Director
Nigel Smith (NS)	Independent Non-Executive Director
Martin Gibbs (MG)	Independent Non-Executive Director
Tracy Harrison (TH)*	Independent Non-Executive Director
Sarah Newton (SN)*	Representative Non-Executive Director (BAC)
Keith McGarry (KM)*	Representative Non-Executive Director (NISF)
Richard Hendicott (RHe)	Representative Non-Executive Director (WSA)

In Attendance:

Ross Macdonald (RM)	Business Manager / Company Secretary
Catherine Pitre (CP)	Head of Case Management
Duygu Yetkincan (DY)	Marketing and Communications Manager
Annie *	CJ Captioning

Apologies:

Alison Mitchell (AM)	Independent Non-Executive Director
----------------------	------------------------------------

Note: those marked with an * attended via video conference call

6. Case Management Report

- 6.1 The directors were presented with a report on matters handled by Sport Resolutions from March 2022 to May 2022. The report was taken as read.

7. National Anti-Doping Panel (NADP) Board

- 7.1 The directors were advised that the activities of the National Anti-Doping Panel were included within the Case Management Report.

- 7.2 The directors received the NADP case figures for the period to 31st March 2022.

8. National Safeguarding Panel (NSP) Board

- 8.1 The Board was advised that the activities of the National Safeguarding Panel were included within the Case Management Report.

- 8.2 RH provided the Board with an update on the Sport England Safeguarding Project.

9. Panel Appointments and Review Committee (PARC)

- 9.1 KM provided the board with an update on the activities of the Panel Appointments and Review Committee.

10. Audit and Risk Committee (ARC)

- 10.1 NS provided the Board with an update on the activities of the Audit and Risk Committee.

- 10.2 The ARC meeting minutes from 8th June 2022 were taken as read.

- 10.3 The Board considered and approved the financial statement for the period ending 31st March 2022.

It was noted that the Chair had waived his fee for 2021/2022.

- 10.4 The Board considered and approved the cash-flow forecast for the period to 30th June 2023.

- 10.5 The directors considered and approved the revised risk register, noting the addition of a risk register commentary.

10.6 RH provided the directors with an update on staffing matters and the impact of COVID-19.

11. Marketing and Service Development Committee (MSDC)

11.1 TH updated the Board on the activities of the Marketing and Service Development Committee.

11.2 The MSDC meeting minutes from 9th June 2022 were taken as read.

11.3 DY provided the directors with an update on Sport Resolutions' Annual Conference, which took place on 5th May 2022.

The Leonardo Royal Hotel St Paul's has been booked for 4th May 2023.

12. Nominations Committee

12.1 The directors were provided with the meeting notes from a Nominations Committee (NC) meeting which took place on 26th May 2022. The actions arising from the 2022 board evaluation were noted.

13. Dates for Future Meetings

- Board meeting and AGM – Wednesday 28th September 2022 from 09:30, 1 Paternoster Lane
- Board meeting and Christmas Lunch – Wednesday 7th December 2022, 1 Paternoster Lane

Approved on behalf of the Board:

Signed:



Audley Sheppard KC (Chair)

Date: 28.09.2022