



SPORTS DISPUTE RESOLUTION PANEL LIMITED (trading as Sport Resolutions)

Company number: 03351039

Minutes of the Annual General Meeting of Sports Dispute Resolution Panel Limited held by way of a "hybrid" meeting on Wednesday 25 September 2024 at 13:00.

Present:

In-person

Audley Sheppard KC (AS)
Richard Harry (RH)
Jacqui Traynor (JT)
Nick Hayes
Richard Parks
Mark Gannon
Richard Bryan

Independent Non-Executive Director / Chair
Chief Executive
Independent Non-Executive Director
Independent Non-Executive Director
Representative Director – Welsh Sports Association
Member Representative – UK Coaching
Member Representative – Professional Players Federation

Online

Martin Gibbs (MG)
Alison Mitchell
Jack Anderson
Adrian Stockman
Sarah Newton
Keith McGarry (KM)
Leigh Thompson

Senior Independent Non-Executive Director
Independent Non-Executive Director
Independent Non-Executive Director
Representative Director – British Paralympic Association
Representative Director – British Elite Athletes Association
Member Representative – Northern Ireland Sports Forum
Member Representative – Sport and Recreation Alliance

In attendance:

Ross Macdonald (RM)
Duygu Yetkincan
Kylie Brackenridge
Caroline Booth

Head of Business Operations / Company Secretary
Marketing and Communications Manager
Head of Case Management
Captionist – CJ Captioning

Apologies:

Nigel Smith
Kim Atkinson

Independent Non-Executive Director
Member Representative – Scottish Sports Association

The Chair welcomed the Member Representatives and Directors to the 2024 Annual General Meeting. Apologies were received from Kim Atkinson and Nigel Smith. The meeting was quorate, with seven of the ten member organisations represented.

1. 2023 AGM Minutes

The minutes of the Annual General Meeting held on 20 September 2023 were signed as a true record of the meeting. The minutes will be published on the Sport Resolutions website.

2. Report and Financial Statement

The Financial Statement and Directors' Report of the Company (Full Accounts) for the year ended 31 March 2024 were considered. The accounts were audited by Barnes Roffe LLP. The Members were advised that the accounts had been recommended for approval by the Audit and Risk Committee (ARC), and subsequently approved by the directors. KM, as interim Chair of the Audit and Risk Committee advised the Members that the turnover and surplus reflect Sport Resolutions' ambitions. The accounts will be submitted to Companies House and published on the company website.

3. Directors Report of Activities

The Members were referred to the 2023/2024 Annual Report, which had been approved by the directors of the company in June 2024 and subsequently published online. AS advised that the report included an update on the activities of the National Anti-Doping Panel and National Safeguarding Panel.

AS was proud to detail a recent stakeholder survey which reinforced the views held about Sport Resolutions' services, processes, and expertise. A record number of referrals were received in 2023/2024, an increasing number of which are safeguarding matters.

AS advised the Members that a new Panel had been appointed for the period 2024-2027, totalling 337 individuals. The diversity of the Panel and of panel appointments, including languages and geographical spread, continues to improve.

RH provided the Members with an update on significant performance-related events over the past 12 months.

2023/2024 was an exceptional year due to the ongoing British Gymnastics Independent Complaints Process (ICP), an independent review into the Welsh Rugby Union (WRU), and the high-profile Players v PGA golf matter. These matters had contributed to a record turnover of £3.7 million.

RH advised that the 2024 Conference was the most successful to date, with a record number of attendees. The 2025 event will be the 10th anniversary of the conference.

An increasing number of international federations are asking SR to provide services in addition to those already provided.

Due to the continued growth, the staff team will soon increase to 20, with new case managers and support staff recruited.

The Chairs of the Audit and Risk Committee, Marketing and Service Development Committee, and Panel Appointments and Review Committee, KM, MG and JT respectively, gave their thanks to their fellow committee members and the executive for their efforts throughout the year.

4. Strategic development

RH provided the Members with an oral update on strategic development and plans for the company.

The members were advised that the existing contracts for the National Anti-Doping Panel (DCMS), the Safeguarding Case Management Programme (Sport England), and Sport Integrity (UK Sport), were all due to end in the spring of 2025.

SR is in the process of updating its existing strategy to better reflect its current position and strategic aims. The strategy will be published in early 2025.

5. Representative Non-Executive Directors

The Members were reminded that they may appoint up to four individuals as Representative Non-Executive Directors to sit on the Sport Resolutions Board.

The Members approved the re-appointment of Sarah Newton, Adrian Stockman and Richard Parks as Representative Non-Executive Directors for the period to the 2025 AGM.

Mark Gannon was thanked for the contributions he has made as an invited guest at Board meetings.

6. Independent Non-Executive Directors

AS introduced Professor Jack Anderson to the Members, advising that he had been formally appointed as an Independent Non-Executive Director at the earlier board meeting.

AS confirmed Sport Resolutions' Independent Non-Executive Directors for 2024/2025:

Audley Sheppard KC (Chair)
 Martin Gibbs (Senior INED)
 Jacqui Traynor
 Alison Mitchell
 Nigel Smith
 Nick Hayes
 Jack Anderson

7. Auditors

RM advised that Barnes Roffe had undertaken a thorough audit and that he had been impressed by the service provided.

It was agreed that the appointment of the auditors for 2025 would be delegated to the Audit and Risk Committee, which will assess the proposed fee and service provided.

8. AOB

The Members congratulated the Board and Executive for a great year.

The meeting closed at 13:40.

Approval


 Chair

Date: 17/9/25


 Representative Director

Date: 17-9-25

Print Name RICHARD PARKS