



Company number: 03351039

Summary minutes of a Meeting of the Board of Directors of Sports Dispute Resolution Panel Limited (trading as Sport Resolutions) held by way of a "hybrid" meeting hosted from 1 Paternoster Lane from 0930 on Wednesday 19 March 2025.

Present:

In-person

Audley Sheppard KC (AS)	Independent Non-Executive Director (Chair)
Richard Harry (RH)	Chief Executive
Nick Hayes (NH)	Independent Non-Executive Director
Mark Gannon (MGa)	Member Representative (UK Coaching)
Kylie Brackenridge (KB)	Head of Case Management
Ross Macdonald (RM)	Head of Business Operations
Duygu Yetkincan (DY)	Marketing and Service Development Manager
Neil Simmons (NS)*	Investigator (Sport Resolutions)

Online

Jacqui Traynor (JT)	Independent Non-Executive Director
Jack Anderson (JA)	Independent Non-Executive Director
Sarah Newton (SN)	Representative Non-Executive Director (BEAA)
Adrian Stockman (ASt)**	Representative Non-Executive Director (BPA)

Apologies

Alison Mitchell (AM)	Independent Non-Executive Director
Martin Gibbs (MG)	Senior Independent Non-Executive Director
Keith McGarry (KM)	Member Representative (NISF)
Richard Parks (RP)	Representative Non-Executive Director (WSA)

*departed prior to item 3.2

**departed meeting at 11:00 a.m.

1. Chair's Remarks

- 1.1 The Chair welcomed all to the meeting.

JT, JA, SN and ASt joined the meeting remotely. Apologies were received from AM, MG, KM and RP.

- 1.2 Board members were invited to declare any conflicts of interest arising from the agenda items. No conflicts, in addition to those raised and carried from previous meetings, were declared.

2. Minutes of Previous Meetings

- 2.1 The minutes of the Board meeting held on 4 December 2024 were considered by the directors. The minutes were approved and will be signed as an accurate record by the Chair.

- 2.2 The summary minutes of the Board meeting held on 4 December 2024 were approved and will be signed as an accurate record by the Chair. The summary minutes will be published on the company website.

- 2.3 The Board considered all matters arising.

STRATEGIC BUSINESS

3. Strategic Business

- 3.1 NS, an investigator within SRs Sport Integrity team, provided the directors with a presentation detailing the life cycle of a SR safeguarding investigation. All were appreciative of the quality and thoroughness of the presentation.

Following the presentation, additional information was provided regarding terms of reference, mediation, themes, subject access requests, and media enquiries.

- 3.2 The directors were asked to consider and approve the updated SR strategy. AS thanked NH and the Strategy Working Group for their efforts.

The updated strategy was approved.

4. Performance Report

- 4.1 The Board was presented with a report of activities by the Chief Executive. The performance report was taken as read.

5. Key Performance Indicators

- 5.1 The Board was asked to consider and approve the updated Key Performance Indicator Report.

6. Case Management Report

- 6.1 The directors were presented with a report on matters handled by SR from November 2024 to February 2025. The report was taken as read.
- 6.2 RH provided an update on the Sport Integrity service.

7. National Anti-Doping Panel (NADP) Board

- 7.1 The directors were advised that the activities of the NADP were included within the Case Management Report.
- 7.2 The directors received the NADP case figures for the period to 31 December 2024.
- 7.3 The NADP Board approved the appointment of Kate Gallafent KC as NADP President for the period 2025/2026.
- 7.4 The directors received a list of NADP Members for the period 2025-2027.

8. National Safeguarding Panel (NSP) Board

- 8.1 The Board was advised that the activities of the NSP were included within the Case Management Report.
- 8.2 RH provided the directors with an update on the Safeguarding Case Management Programme (SCMP).
- 8.3 The Board was advised that Stephen Bellamy-James KC was to resign as NSP President on 31st March.

The NSP Board appointed the Rt Hon Sir Gary Hickinbottom for the period 2025/2026, his CV having been included in the papers for consideration.

9. Panel Appointments and Review Committee (PARC)

- 9.1 JT advised that there were no significant matters to report for the period.

10. Audit and Risk Committee (ARC)

- 10.1 RH provided the board with an update on financial matters.
- 10.2 The ARC meeting minutes from 27 February 2025 were taken as read.
- 10.3 The Board considered and approved the budget for 2025/2026, as recommended by the ARC.
- 10.4 The directors considered and approved the Financial Statement and Management Accounts for the period ending 31 December 2024.
- 10.5 The directors considered and approved the cash-flow forecast for the period to 31 March 2026.
- 10.6 The directors considered and approved the revised risk register.
- 10.7 RH provided the directors with an update on HR matters.
- 10.8 The directors were provided with the CV of Raffaella Prouet, for information.

11. Marketing and Service Development Committee (MSDC)

- 11.1 DY provided the Board with an update on the activities of the Marketing and Service Development Committee.
- 11.2 The MSDC meeting minutes from 26 February 2025 were taken as read.
- 11.3 DY reminded the directors that the 2025 Conference will take place on 1 May 2025.

12. Nominations Committee

- 12.1 The directors were advised that the Nominations Committee had recently interviewed for a new Independent Non-Executive Director. The directors appointed Ronnie Denholm as a director of SR.
- 12.2 RM advised the directors that their appraisals for 2025 would be scheduled to take place in April or May. Additionally, the 2025 skills survey and board evaluation will be circulated ahead of the next meeting.

13. Dates for Future Meetings

- Sport Resolutions Pre-Conference Dinner – Wednesday 30 April 2025 from 18:15, Swan at The Globe, London
- Sport Resolutions Annual Conference – Thursday 1 May 2025 from 09:30, Leonardo Royal Hotel St Paul's, London
- Board meeting – Wednesday 25 June 2025 from 09:30, 1 Paternoster Lane
- Board meeting and AGM – Wednesday 17 September 2025 from 09:30, 1 Paternoster Lane
- Board meeting – Wednesday 3 December 2025 from 09:30, 1 Paternoster Lane

RM will send diary invitations for the above meetings.

Approved on behalf of the Board:

Signed:



Audley Sheppard KC (Chair)

Date: 25th Jun 2025

