



**Company number: 03351039**

**Summary minutes of a Meeting of the Board of Directors of Sports Dispute Resolution Panel Limited (trading as Sport Resolutions) held by way of a "hybrid" meeting hosted from 1 Paternoster Lane from 0930 on Wednesday 17 September 2025.**

**Present:**

In-person

Audley Sheppard KC (AS)	Independent Non-Executive Director (Chair)
Martin Gibbs (MG)	Senior Independent Non-Executive Director
Richard Harry (RH)	Chief Executive
Jacqui Traynor (JT)	Independent Non-Executive Director
Nick Hayes (NH)	Independent Non-Executive Director
Alison Mitchell (AM)	Independent Non-Executive Director
Richard Parks (RP)	Representative Non-Executive Director (WSA)
Kylie Brackenridge (KB)	Head of Case Management
Ross Macdonald (RM)	Head of Business Operations
Duygu Yetkincan (DY)	Marketing and Service Development Manager

Online

Ronnie Denholm (RD)	Independent Non-Executive Director
Jack Anderson (JA)	Independent Non-Executive Director
Sarah Newton (SN)	Representative Non-Executive Director (BEAA)
Adrian Stockman (ASt)	Representative Non-Executive Director (BPA)
Mark Gannon (MGa)	Member Representative (UK Coaching)

## **1. Chair's Remarks**

- 1.1 The Chair welcomed all to the meeting. Full meeting attendance was noted.
- 1.2 Board members were invited to declare any conflicts of interest arising from the agenda items. No conflicts, in addition to those raised and carried from previous meetings, were declared.

## **2. Minutes of Previous Meetings**

- 2.1 The minutes of the Board meeting held on 25 June 2025 were considered by the directors. The minutes were approved and will be signed as an accurate record by the Chair.
- 2.2 The summary minutes of the Board meeting held on 25 June 2025 were approved and will be signed as an accurate record by the Chair. The summary minutes will be published on the company website.

## **STRATEGIC BUSINESS**

## **3. Strategic Business**

- 3.1 The directors were invited to consider the updated strategic objectives and to further discuss the current sporting landscape and SRs role and approach.

## **4. Performance Report**

- 4.1 The Board was presented with a report of activities by the Chief Executive. The performance report was taken as read.

## **5. Key Performance Indicators**

- 5.1 The directors considered the KPI Monitoring Report.

## **6. Case Management Report**

- 6.1 The directors were presented with a report on matters handled by SR from June 2025 to August 2025. The report was taken as read.
- 6.2 RH provided an update on the Sport Integrity (SI) service.

## **7. National Anti-Doping Panel (NADP) Board**

- 7.1 The directors were advised that the activities of the NADP were included within the Case Management Report.

The directors were informed that the new WADA Code will be implemented in January 2027.

- 7.2 The directors received the NADP case figures for the period to 30 June 2025.

## **8. National Safeguarding Panel (NSP) Board**

- 8.1 The Board was advised that the activities of the NSP were included within the Case Management Report.

- 8.2 RH provided the directors with an update on the Safeguarding Case Management Programme (SCMP).

## **9. Panel Appointments and Review Committee (PARC)**

11 individuals and three organisations have been added to the Pro Bono Service, with eight applications being rejected having not met the criteria.

## **10. Audit and Risk Committee (ARC)**

- 10.1 RD provided the directors with an update from the Audit and Risk Committee.

The 2025 audit was completed by Barnes Roffe Audit Limited in August 2025. The auditors were impressed by the safeguards and procedures in place.

- 10.2 The ARC meeting minutes from 28 August 2025 were taken as read.

- 10.3 The directors considered and approved the Financial Statement and Management Accounts for the period ending 30 June 2025.

- 10.4 The directors considered and approved the Financial Statement and Directors Report for 2024/2025.

- 10.5 The directors considered and approved the Letter of Representation for 2024/2025.

- 10.6 The directors received the Audit Completion Report for 2024/2025.

- 10.7 The directors considered and approved the cash-flow forecast for the period to 30 September 2026.
- 10.8 The directors considered and approved the revised risk register.
- 10.9 RH provided the directors with an update on HR matters.

## **11. Marketing and Service Development Committee (MSDC)**

- 11.1 MG provided the Board with an update on the activities of the Marketing and Service Development Committee.
- 11.2 The MSDC meeting minutes from 4 September 2025 were taken as read.

## **12. Nominations Committee**

- 12.1 The 2024/2025 Annual Governance Statement was reviewed and approved for publication on the Sport Resolutions website.
- 12.2 Audley Sheppard KC was reappointed as an Independent Non-Executive Director for a second and final term of four-years.
- 12.3 Audley Sheppard KC was reappointed to the position of Chair for 2025/2026.
- 12.4 Martin Gibbs was appointed as Senior Independent Non-Executive Director for 2025/2026.
- 12.5 Subject to annual approval by the Members at the AGM, Sarah Newton was reappointed as a Representative Non-Executive Director for a second and final term of four-years.
- 12.6 Ronnie Denholm, Sarah Newton, Adrian Stockman, Keith McGarry were reappointed as members of the Audit and Risk Committee (ARC). The committee is Chaired by Ronnie Denholm. The CEO is an ex officio member of this committee.
- 12.7 Martin Gibbs, Nick Hayes, Alison Mitchell were reappointed as members of the Marketing and Service Development Committee (MSDC). The committee is Chaired by Martin Gibbs. The CEO is an ex officio member of this committee.
- 12.8 Jacqui Traynor and Jack Anderson were reappointed as members of the Panel Appointments and Review Committee (PARC). The committee is Chaired by Jacqui Traynor. The CEO is an ex officio member of this committee.

- 12.9 Jacqui Traynor was reappointed as Sport Resolutions' Board Safeguarding Champion.
- 12.10 Alison Mitchell was reappointed as Sport Resolutions' Board Equality, Diversity and Inclusion (EDI) Champion.
- 12.11 Adrian Stockman was reappointed as Sport Resolutions' Welfare and Safety Champion.
- 12.12 Ross Macdonald was reappointed as Sport Resolutions' Company Secretary.
- 12.13 The directors agreed that Sarah Newton (BEAA), Adrian Stockman (BPA) and Richard Parks (WSA) should be proposed to the Members at the AGM to continue in their roles as Representative Non-Executive Directors. Ultimately, this is a decision for the Members of the company.

### **13. Dates for Future Meetings**

- Board meeting and Christmas Lunch – Wednesday 3 December 2025 from 09:30, 1 Paternoster Lane and central London.
- Board meeting – Wednesday 25 March 2026 from 09:30, 1 Paternoster Lane.
- Sport Resolutions Pre-Conference Dinner – Wednesday 6 May 2026 from 18:30, central London.
- Sport Resolutions Annual Conference – Thursday 7 May 2026 from 09:30, Leonardo Royal Hotel St Paul's, London.
- Board meeting – Wednesday 17 June 2026 from 09:30, 1 Paternoster Lane (provisional).
- Board meeting and 2026 AGM – Wednesday 16 September 2026 from 09:30, 1 Paternoster Lane (provisional).

### **Approved on behalf of the Board:**

Signed:



Audley Sheppard KC (Chair)

Date: 3 December 2025