



ENABLING FAIR PLAY

SPORT  RESOLUTIONS

SR Room Hire Rates and Information

Sport Resolutions is pleased to have use of the fantastic facilities at International Dispute Resolution Centre (IDRC) for in-person hearings and events.

Adjacent to St Paul's Cathedral, London, the venue benefits from outstanding views and excellent international and domestic transport links.

The IDRC is a world-leading, modern venue with high-speed internet and options to hold virtual and hybrid events.

With the safety of visitors a high priority, the IDRC has the latest 'Plasma Air Bi Polar Ionisation' air-conditioning system, which greatly improves the air quality in circulation and removes most particles, viruses and bacteria from the circulated air.

As a tenant at the IDRC, Sport Resolutions has preferential rates for room hire. Sport Resolutions does not make a profit on room hire, recharging to the client at cost.



Room Hire

| Type | Details | Price |
|--|---|---|
| 'Small Arbitration' package | 1 Hearing Room + 2 x small break-out rooms (up to a maximum of 20 attendees) + inclusive use of "The Vedeer Lounge" (arbitrators' lounge) + IDRC Zoom setup (see below) | £1,375 + VAT |
| All other room hire bookings (including the booking of one main room or one client room) | | 20% discount on all commercial rates, available at www.idrc.co.uk/pricing |



Ancillary

The following services will be recharged to the client should any costs be incurred.

| | | |
|-------------------------------|---|------------------------------|
| Semi-Virtual ("Hybrid") event | IDRC Zoom setup and on-call to assist with any issues (SR to administer call) | £165 + VAT per day |
| Overtime | 7pm - midnight and/or weekend use (min. 6 hours) Includes one member of Sport Resolutions staff remaining on site | £145 + VAT per hour |
| Parking | Underground car park | £20 + VAT per day, per space |
| Refreshments | Unlimited tea, coffee, biscuits from refreshments stations or within retiring rooms Still and sparkling water in rooms | £11.45 + VAT per person |
| Catering option 1 | Mixed sandwiches | £13.25 + VAT per person |
| Catering option 2 | Hot buffet | £33.00 + VAT per person |

Virtual events

The platform to host virtual conference calls and hybrid events is included within Sport Resolutions' administrative fees.

A £165 charge may be incurred for the hardware to be setup by IDRC, and to provide assistance, as required, during the event.



Terms and Conditions

Sport Resolutions will be subject to www.idrc.co.uk/terms-conditions, save for preferential cancellation terms:

- 1) If notice of cancellation is provided more than 30 days in advance of the first date of the booking – no charge
- 2) If notice of cancellation is provided within 30 days of the first date of the booking;
 - a) no charge where IDRC secures an alternative booking
 - b) 100% charge where no alternative booking is secured

Note: any cancellation charges paid will be recharged to the client.

Sport Resolutions administered services

The following items will be recharged to the client when applicable. The charges have been calculated to be at cost.

| | | |
|------------------------|------------------------------------|--|
| Confidential waste | | £2.50 per file / £10 per bag (5 files) |
| Zoom hearings | All participants joining virtually | Inclusive within Sport Resolutions fee |
| Printing – b + w | Per page / double-sided | £0.10 / £0.20 |
| Printing - colour | Per page / double-sided | £0.20 / £0.40 |
| Transcription services | | POA |
| Translation services | | POA |
| Courier | | POA |

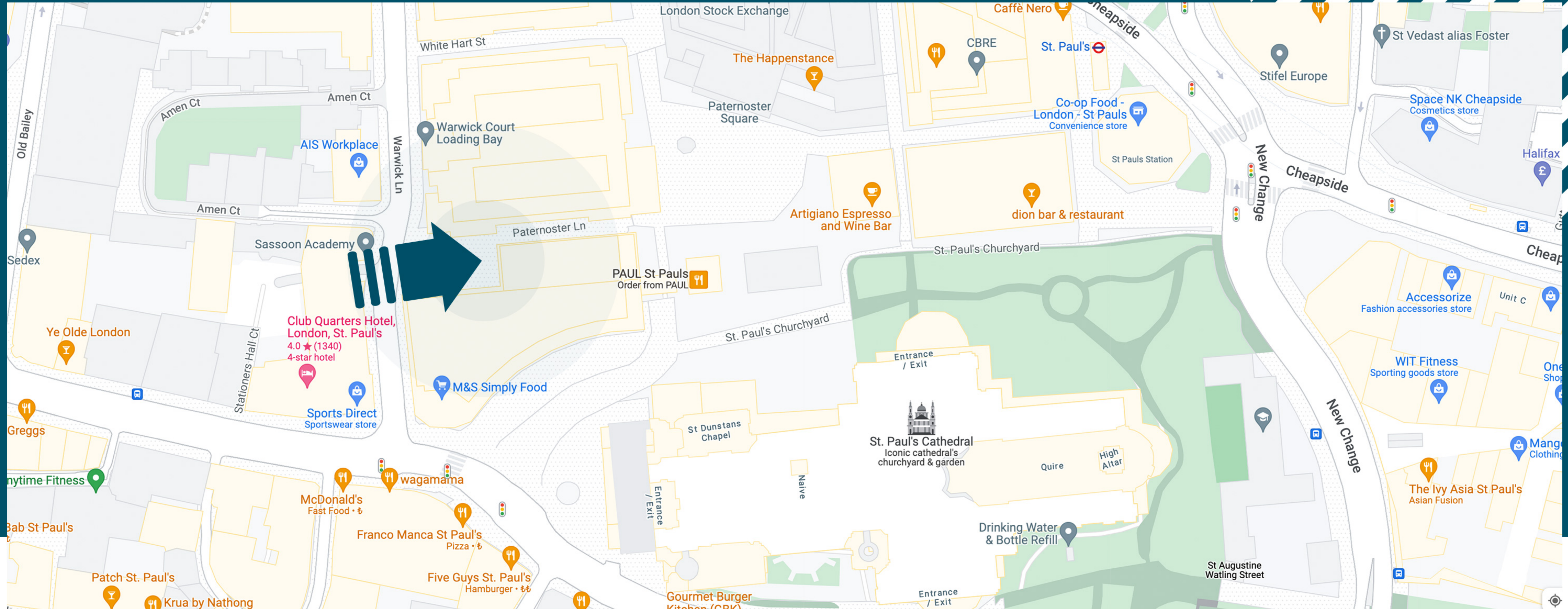
Procedure

Sport Resolutions will administer the booking process and will review the requirements for the event with the client and the IDRC.

A member of the team will ask you to provide additional information in advance of the event, including applicable health forms, catering options and attendee lists.



Map



Arrival

Upon arrival, you will be greeted by a member of IDRC staff and directed to your room.

Sport Resolutions office

The Sport Resolutions office is situated on level three at the IDRC.