



SPORTS DISPUTE RESOLUTION PANEL LIMITED (Trading as Sport Resolutions (UK))

Company number: 03351039

Minutes of the Annual General Meeting of the Sports Dispute Resolution Panel Limited held at 1 Salisbury Square, London EC4Y 8AE on Thursday 05 December 2019 at 12:30 pm.

Present:

Edwin Glasgow Q.C	Independent Non-Executive Director / Chair
John Palmer	Senior Independent Non-Executive Director
Richard Harry	Chief Executive
Nigel Smith	Independent Non-Executive Director
Tracy Harrison	Independent Non-Executive Director
Johanna Sheppard	Independent Non-Executive Director
Martin Gibbs	Independent Non-Executive Director
Keith McGarry	Representative Director – Northern Ireland Sports Forum
Richard Hendicott	Representative Director – Welsh Sports Association
Richard Bryan	Representative Director – Professional Players Federation
Elaine Battson	Representing the British Paralympic Association (proxy)

Also in attendance:

Ross Macdonald	Business Manager / Company Secretary
Duygu Yetkinan	Marketing and Communications Manager
Catherine Pitre	Head of Case Management

Apologies received from:

Leigh Thompson	Representative Director – Sport and Recreation Alliance
Victoria Aggar	Representative Director – British Athletes Commission
Warren Phelops	Representative Director – European Sponsorship Association

1. Minutes

The minutes and summary minutes of the Annual General Meeting held on Thursday 20 September 2018 were signed as a true record of the meeting. The summary minutes will be published on the Sport Resolutions website.

2. Report and Financial Statement

The Report and Financial Statements of the Company (Full Accounts) for the year ended 31 March 2019 were considered. The accounts were audited by SBM & Co Chartered Accountants and were recommended for approval by the Audit and Risk Committee (ARC) and the Management Board. The accounts were unanimously adopted by the Members and approved for submission to Companies House and publication on the company website.

The Letter of Representation was considered and approved for signing on behalf of the Board of Directors.

3. Directors Report of Activities

i) The Chair presented the Annual Report to the Members of the Company. This included a report on the activities of the company and a report on the activities of the National Anti-Doping Panel and National Safeguarding Panel. The report was approved for public release.

The Chair thanked the directors and secretariat for their contributions in another year of significant growth for the company. Thanks was given to Elaine Battson who, as a result of leaving her position at the British Paralympic Association, leaves her role as a Representative Director and member of the Audit and Risk Committee.

ii) The Chair of the Audit and Risk Committee (ARC), Nigel Smith, provided an oral update on the activities of the committee to the Members.

iii) The Chair of the Marketing and Service Development Committee (MSDC), Tracy Harrison, provided an oral update on the activities of the committee to the Members.

iv) The Chair of the Panel Appointments and Review Committee (PARC), Johanna Sheppard, provided an oral update on the activities of the committee to the Members, advising that meeting frequency would increase in 2020.

4. Strategic development

The Chief Executive provided the Members with an oral update on strategic development and future plans for the company.

Members were advised that the company is in a very different place to where it was 10 years ago, with many new and different challenges in place but also many exciting potential areas for increased growth. Members were advised that to enable successful growth, including on an international scale, staff numbers, premises and general resources would be closely monitored.

The Chief Executive assured the Members that despite the growth mentioned, Sport Resolutions will stay true to its roots and will ensure it remains accessible to all.

5. Appointment of Officers to the Boards and Committees

The Board made the following appointments until the 2020 AGM.

Chair:

Edwin Glasgow.

Senior Independent Director (SID):

John Palmer.

Management Board members:

All Independent Non-Executive Directors and the Chief Executive (ex-officio capacity) are automatically members of the Management Board.

Victoria Aggar and Keith McGarry be re-appointed to the Management Board in their capacity as Representative Directors. Richard Hendicott was also appointed to the Management Board as Representative Director.

National Anti-Doping Panel Board

The NADP Board consists of any four Independent Non-Executive Directors of the company.

National Safeguarding Panel Board

The NSP Board consists of any four Independent Non-Executive Directors of the company.

Audit and Risk Committee

Nigel Smith (Chair), Keith McGarry, Johanna Sheppard and the Chief Executive.

Marketing and Service Development Committee

Tracy Harrison (Chair), John Palmer, Martin Gibbs and the Chief Executive.

Panel Appointments and Review Committee

Johanna Sheppard (Chair), Tracy Harrison, Keith McGarry, Richard Hendicott and the Chief Executive.

Nominations Committee

Chair, Senior Independent Director and Chair of the Audit and Risk Committee (fixed).

Up to two additional members best suited to the Board position to be filled.

Company Secretary

Ross Macdonald.

Equality Champion

Victoria Aggar.

Safeguarding Champion

Keith McGarry.

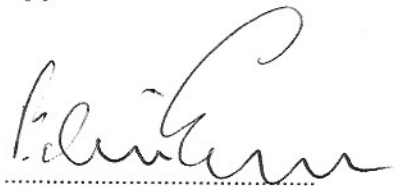
8. Appointment of Company's auditors

SBM & Co Chartered Accountants be re-appointed as the company's auditors for a third and final year.

9. Any other business

The meeting closed at 1300.

Approval



Chair

Date: 22.10.20

Keith McGarry

Keith McGarry (Oct 26, 2020 17:20 GMT)

Representative Director

Print Name Keith McGarry

Oct 26, 2020

Date:






2019 AGM minutes for signing

Final Audit Report

2020-10-26

Created:	2020-10-26
By:	Ross Macdonald (rmacdonald@sportresolutions.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAqYx6LjY_WsrPo46doPQ18wFWH8JPaqft

"2019 AGM minutes for signing" History

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